



Committee and Date

STANDARDS COMMITTEE

8 July 2009

3

A

**MINUTES OF THE MEETING OF THE STANDARDS COMMITTEE HELD ON
7 APRIL 2009**

Responsible Officer Richard Thomas

e-mail: richard.thomas@shropshire-cc.gov.uk Tel: (01743) 252725 Fax (01743) 252713

Present:

Unitary Councillors:

Mrs J K Allaway, Mrs Y K Holyoak, Mr C J Mellings and Mrs M E C Winckler

Parish/Town Councillors:

Mr M Bennett, Mrs C Carlyle, Professor Paulene M Collins OBE, Mrs A Dugdale,
Mrs E M Francis and Mrs R Griffiths

Independent Members:

Mrs J Buckley, Mr T Griffiths, Mr D S McLaren, Mr W Maddocks, Mr P Moore,
Mr M Salt and Mr J Till

1. ELECTION OF CHAIRMAN

Mr C J Mellings was invited to take the chair for this item.

It was proposed by Mr D S McLaren and seconded by Mrs E M Francis and

RESOLVED unanimously that Mrs J Buckley be elected as Chair of the
Standards Committee for the 2009/2010 municipal year.

Mrs Buckley then took the chair for the remainder of the meeting.

2. APOLOGIES

Apologies for absence were received from Mr W H Jenkins and Mr G Parry.

3. ELECTION OF VICE CHAIRMAN

It was proposed by Mr M Bennett and seconded by Mr T Griffiths and

RESOLVED unanimously that Mr D S McLaren be elected Vice-Chairman for
the 2009/2010 municipal year.

4. DECLARATIONS OF INTEREST

No declarations of interest were received.

5. MINUTES

RESOLVED:

That the minutes of the meeting held on 18 November 2008, as circulated, be approved and signed by the Chairman as a correct record.

6. TRAINING NEEDS

The Monitoring Officer reminded the Committee of the content of the recent briefing session and outlined the immediate requirements to ensure that future assessment sub-committee meetings were conducted effectively.

She confirmed that no member would be expected to participate in any hearings before receiving further training to update their skills in this area and invited members to identify those areas where they felt it necessary to further develop their skills/confidence.

A number of members requested further details of the procedural processes which would be followed at the various stages, while others highlighted the practical benefit of further use of case studies.

The Chairman added that by conducting a training audit the preparation of a training matrix would assist in identifying gaps in knowledge and/or experience. It was also suggested that liaison with the Borough of Telford and Wrekin over future Standards training might be of mutual benefit.

RESOLVED:

- (a) That the Monitoring Officer arrange for additional member training sessions, initially in relation to the Code of Conduct with the aid of video and case studies, during May 2009.
- (b) That following the completion of a training audit, a draft training programme be prepared for consideration at the next meeting.

7. DATES FOR ADDITIONAL STANDARDS COMMITTEE MEETINGS

The Monitoring Officer explained the reasons for additional meetings of the Assessment and Review Sub-Committees to be held in advance of the dates recently circulated to all members.

RESOLVED:

- (a) That a meeting of the Assessment Sub-Committee, comprising Mr D S McLaren (Chairman), Mr M Bennett and Mrs J K Allaway, be held on Wednesday, 29 April at 4.00 p.m.
- (b) That a meeting of the Review Sub-Committee, comprising Mr T Griffiths (Chairman), Professor P Collins and Mrs M E C Winckler, be held on Wednesday, 29 April 2009 at 2.00 p.m.
- (c) That further meetings of the Assessment Sub-Committee be scheduled for 11 May at 11.00 a.m. and 2 June at 4.00 p.m.

CHAIRMAN

DATED